



**INDEPENDENT KAZAKH AGENCY FOR QUALITY ASSURANCE
IN EDUCATION (IQAA)**

**REGULATIONS
ON THE ACCREDITATION COMMITTEES**



1. General provisions

1.1 The given Regulations on the Accreditation Committees (hereinafter the Regulations) set out credentials, procedure of formation and organization of activity of the IQAA Accreditation Committees. The Regulations are an internal document of the Independent Kazakh Agency for Quality Assurance in Education (hereinafter the IQAA), developed on the basis of the Law of the Republic of Kazakhstan “On Education”, the IQAA Statute and Provision on the Agency.

1.2 An Accreditation Committee is a collegial body, representing experts of institutional accreditation and experts of programme accreditation by groups of specialties (programmes). A Committee constitutes an IQAA subdivision, which ensures assistance in conducting an expert assessment of self-evaluation reports and agreement of expert groups for external reviews.

1.3 An Accreditation Committee is created and liquidated according to the order of the IQAA President based on suggestions of higher education institutions, which passed a selection in the commission of the Agency.

1.4 The following Accreditation Committees are created under the IQAA:

1. Committee on Institutional Accreditation, 2. Committee on Specialties of Education, 3. Committee on Humanities, 4. Committee on Natural Sciences, 5. Committee on Medical Education, 6. Committee on Agrarian Programmes (Agriculture and Veterinary), 7. Committee on Specialties of Arts and Services, 8. Committee on Specialties of Technique, 9. Committee on Specialties of Technologies, 10. Committee on Specialties of Industry and Construction, 11. Committee on IT, Communications and Power Engineering.

1.5 An Accreditation Committee in its work is governed by legislative and other normative acts of the Republic of Kazakhstan, the IQAA Statute, the IQAA Standards of Institutional and Programme Accreditation, the orders of the IQAA President, as well as the present Regulations.

2. Main objectives

2.1 Assistance to the IQAA staff in organization of the expert assessment of self-evaluation report prepared by higher education institutions.

2.2 Improvement of the existing database of qualified IQAA experts by specialties of the Committee for carrying out an expert evaluation of self-evaluation reports of higher education institutions and/or study programmes and participation in external reviews.



2.3 Agreement of the group of experts for carrying out a procedure of external review of an educational organization.

3. Main functions

3.1 Participation in the formation of a qualitative pool of experts according to a direction of study programmes of a certain Committee.

3.2 Agreement of expert groups sent for external reviews of higher education institutions.

4. Organizational structure of an Accreditation Committee

4.1 The work of an Accreditation Committee is governed by its Head, appointed from academic or administrative staff, suggested by higher education institutions according to the IQAA criteria.

4.2 Appointment and dismissal from the position of the Head of the Accreditation Committee are made by the order of the IQAA President based on a suggestion of the commission, which carried out a competitive selection process.

4.3 The composition of the Accreditation Committee is approved by the IQAA President based on suggestion of the commission, which carried out a competitive selection process, and taking into account the scope of work and specificity of the Committee's activity.

4.4 The composition of the Accreditation Committee includes its Head, Deputy Head and 3-4 experts (depending on the number of specialties assigned to the Committee).

4.5 Heads and members of the Accreditation Committee are not included in the number of regular staff of the Agency.

5. Interconnection with other subdivisions

5.1 An Accreditation Committee interacts with all departments of IQAA, which ensure provision of accreditation procedures, as well as the Accreditation Council, the Complaints Commission and the Appeals Committee.

6. Rights and obligations

6.1 To receive information, necessary for execution of its functions from all departments of IQAA, regardless of their subordination.



6.2 To submit suggestions to the IQAA administration for improvement of the work in quality assurance.

7. Amendments

7.1 Amendments or additions to the Regulations, made by suggestions of the Accreditation Committees and IQAA departments, should be documented and signed by the IQAA President.

7.2 The Regulations are revised not less than once a year, with an obligatory inclusion of the frequency of revisions in the record sheet.

7.3 The basis for amendments or additions to the Regulations can be the following:

- newly introduced amendments and additions to the normative and legal acts of the Republic of Kazakhstan;
- orders of the IQAA President;
- redistribution of duties between IQAA departments and/or Accreditation Committees;
- reorganization of structural subdivisions.

8. Agreement, storage and distribution

8.1 Agreement of the Regulations in accordance with requirements of normative and legal acts of the Republic of Kazakhstan is carried out by the Head of the IQAA Department of Expert Evaluation and Information Technologies.

8.2 The Regulations shall be agreed with:

- Head of the Department of Audit and Post-accreditation Monitoring of HEIs;
- Head of the Department of Analysis and Quality;
- Head of the Administrative Department.

8.3 The Regulations are approved by the IQAA President and are effective until their abolition.

8.4 The original of the Regulations is kept by a lawyer of the Agency, who is responsible for its storage.

8.5 Individual acquaintance with the content of the Regulations by all members of the Committees is realized by sending it via e-mail.